



JOB DESCRIPTION

Class teacher

POST TITLE: Class teacher

GRADE: MPR

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher, who will be mindful of their duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

Core duties and responsibilities

- Ensure the effective safeguarding of children at our school.
- Being responsible to the Headteacher
- Support the aims, ethos and values of our school.
- Relentlessly pursue the raising of standards.
- Adhere to school policies and procedures
- Take on any additional responsibilities discussed with leaders, such as transition work with local nurseries.

Teaching and learning

- To be an exemplary teacher, demonstrating the [Teachers' Standards](#).
- To have a secure knowledge of the National Curriculum and implement this effectively.
- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
- Lead by example as a teacher, achieving high standards of pupil attainment, behaviour and motivation through effective teaching.
- Contribute to long term planning to ensure coverage, progression, and a range of learning experiences.
- To plan and prepare lessons in order to deliver the National Curriculum, ensuring breadth and balance in all subjects with appropriate challenge and high expectations.
- Liaise with other members of staff to ensure consistency, especially across Key Stages.
- Set appropriate expectations for pupils and clear targets for improving and sustaining pupils' achievement.
- Positively manage pupil behaviour, encouraging a high standard of behaviour and mutual respect between all members of the school community.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- Deploy support staff effectively.

Working with others and developing self

- Keep up to date with changes in legislation and recommendations of good practice.
- Participate in Continuing Professional Development.
- Contribute to the development and co-ordination of a particular area of the curriculum.
- To participate in and contribute to staff meetings and briefings as required.
- To participate in and lead acts of collective worship.
- To develop wider school community by participating in extra-curricular activities.
- To foster good relationships with all members of the school and local community, including parents and governors.

Safeguarding

- Adhere to the school's Child Protection and Safeguarding policies and associated guidance.
- Ensure pupil welfare is at the forefront of daily practice.
- Report concerns to designated safeguarding lead (DSL) swiftly.
- Engage with outside agencies as required.
- Provide an up-to-date enhanced CRB check and documents supporting identification and qualifications

Health & Safety

Be aware of and comply with the school's Health and Safety policy at all times and act proactively in matters relating to health and safety. To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.

Confidentiality

During the course of your employment you may see, hear or have access to, information on matters of a confidential nature relating to the work of Blewbury C of E School or to the health and personal affairs of pupils and staff. Under no circumstances should such information be divulged or passed on to any unauthorised person or organisation.

Data Protection

During the course of your employment, you will have access to data and personal information that must be processed in accordance with the terms and conditions of the Data Protection Act 1984 and GDPR 2018.