



Blewbury Endowed C of E Primary School

Nurture, Grow, Flourish

Breakfast and After School Club Terms and Conditions

Timings		
	Start	Finish
Breakfast Club	7.45am	8.45am
After School Club half session	3.15pm	4.30pm
After School Club full session Monday to Thursday*	3.15pm	5.45pm

*Please note that ASC finishes at 4.30pm on a Friday.

Costs

Breakfast Club - £5 (includes choice of toast, cereal, fruit and drink)

After School Club half session - £6 (includes snack and drink)

After School Club full session £12 (includes snack, sandwich and drink)

Special Prices

15-minute charge - for a booked late collection after school (e.g., 3.30pm) or for when a sports club finishes - £3

Sibling discount – if you have more than 1 child in an after school club full session, only 1 will be charged at full price of £12, subsequent siblings will be charged at £10 each.

Terms and conditions

- Breakfast Club (BC) and After School Club (ASC) will run term time only
- There are 10 spaces for BC and 15 for ASC each day. Spaces are offered on a first come, first served basis.
- Parents/carers must book all sessions through a booking form (found on our website or from the office). Forms can be emailed to clubs@blewbury.oxon.sch.uk or handed in at the office FAO Miss Freeman.
- Parents/carers can book an ASC place for their child until midday on the day. If you are booking within 24hours of the session, please call the office rather than use the club email address.
- Parents/carers may cancel a booking up to midday on the day of the session to receive a full refund. Failure to cancel a booked session will result in a full charge.
- For an 'emergency session' i.e., a child uses either club but is not booked; this will result in a £5 penalty charge on top of the usual fee.
- Parents/carers are responsible for informing the school office of any change in contact details and medical details
- Parents/carers are asked to remind their child about the importance of good behaviour and support the school in managing poor behaviour choices. Our school Behaviour Policy will be followed in BC and ASC and any holiday clubs we run. Staff reserve the right to withdraw a place if pupils continually break the rules as laid out in the policy. This will be done in discussion with parent/carers.
- Breakfast Club runs from 7:45am - 8:45am. The drop off point is the green gate at the front of the school, by the clubs room. Parents must see their child onto the premises and ensure



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their child is handed over to a member of staff who will then register the child. Please note that staff are employed from 7.45 and will not open the door before this time, even if they are on site.

- ASC: Please come to the green gate to collect your child, where they will be signed out by a member of staff.
- If your child is in Year 6, they may walk home with your permission. Please send a written note to Miss Freeman or email to clubs@blewbury.oxon.sch.uk. Please note this is a separate permission to walking home from school.
- Children attending After School Club will be collected by staff from their classroom at the end of the school day
- At the end of each full-term (Christmas, Easter and Summer) ASC will finish at 4.30pm. After this point staff are not employed to care for children.
- Late collection - If there is a genuine emergency / reason why you will be late to collect your child, please make us aware by telephoning the school on 01235850411. In all other cases a late collection fee will be added to accounts. Parents/ carers will not be able to make further bookings until the fee is paid. Fees will be applied as follows: £5 anytime between 5.45pm-6.00pm and £5 for every 10 minutes thereafter.
- In cases of staff absence, the school reserves the right to not run BC or ASC sessions. This will only be done in extreme circumstances and a minimum of 24hours would be given where possible.

The above applies from 05/09/2022 and will be reviewed termly.

Signed: *A. Freeman*

Clubs Leader

I agree to the above terms and conditions:

Name of Child(ren).....

Signature of adult.....

Date.....