



Blewbury Endowed C of E Primary School

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Chair of Governors: Ann Parham

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Nominated Governor for Child Protection (Safeguarding) Terms of Reference
2020-21

Lead Governor Ann Parham

As the governor responsible for safeguarding children, you will play an essential role in ensuring children in this school are kept safe from harm. The safeguarding governor plays an important role in ensuring oversight and scrutiny of safeguarding policy, procedure and practice on behalf of the full governing board. It is recognized that Governors are volunteers and generously give of their time, interest and expertise to the ultimate benefit of children in our schools but it should not be underestimated that your role is that of a 'senior manager' of a school with accountability befitting such a significant responsibility.

Role of Nominated Governor for Safeguarding is to:

- Act as a 'critical friend' to the school, in order to ensure that the appropriate systems and procedures are in place to cover all aspects of the safeguarding agenda and all statutory governing board responsibilities are met.
- Monitor appropriate policies, including the safeguarding and whistle blowing policies.
- Ensure there is a suitably qualified, trained and supported Designated Senior Lead who has responsibility for responding to and overseeing safeguarding issues.
- Ensure there is a suitably qualified, trained and supported Deputy Designated Lead who has responsibility for responding to and overseeing safeguarding issues as agreed reasonable to be delegated by the DSL.
- Ensure that the DSL adequately supervises and supports the work, development and wellbeing of the DDL and any other individual to whom they may delegate additional safeguarding responsibilities in order that there exist clear lines of accountability.
- Ensure there is a robust system for recording, storing and reviewing child welfare concerns.
- Liaise with the head about general child protection and broader safeguarding issues within the school and as such be able to provide reports to the governing board in respect of themes and issues within the school/locality to enable adequate oversight, understanding and development of solutions.
- Ensure that school staff training is up to date.
- Attend Basic Awareness Safeguarding training every 3 years and other training as appropriate to the role and relevant to issues within the school/locality
- Ensure other governors attend appropriate safeguarding training.
- Ensure appropriate members of the governing board complete training in respect of allegations against staff.
- Ensure at least one governor on the recruitment and selection panel for staff has successfully completed accredited Safer Recruitment training.
- Ensure interview panels are convened appropriately and safer recruitment practices are followed.
- Have oversight of the single central record and ensure it is up to date and maintained in line with guidance.

- Take account of how safe pupils feel when in school.
- Ensure the voice of pupils is truly heard and appropriately acknowledged.
- Ensure the school constantly review and consider their curriculum in order that key safeguarding 'messages and lessons' run throughout.
- Ensure school do not operate in isolation and have an awareness of agencies available to support children and families
- Ensure the safeguarding agenda is embedded in the ethos of the school.
- Monitor progress against any outstanding actions on the governing board safeguarding audit tool and other local authority review.
- Provide an annual report to the full governing board to include, amongst other relevant items, detail pertaining to training, themes, issues, number of TAF assessments led by school (including the number escalated to Child in Need/Child Protection, de-escalated), contribution to multi-agency meetings and good practice .

Approved by Interim Academy Committee 20.10.20

Lead Governor for Safeguarding & Child Protection Meeting Checklist

6 times a year; with follow-up reporting to FGB meetings. See Governor Visit Report and FGB meeting minutes.

Date of Meeting:

DSL Name:

Governor Name:

Number	Discussion with HT / Safeguarding Lead and review of relevant documents	Actioned required by school	Action required by GB
1.	CP Register Families		
2.	At Risk Families		
3.	Other families needing support; including LAC		
4.	Exclusions; those at risk of exclusion		
5.	Attendance register scrutinised		
6.	Accident reports		
7.	Matters arising from weekly staff meetings; including any issues arising from PSHE lessons		
8.	Matters arising from bi-weekly TA Meetings		
9.	Matters arising from issues raised by lunchtime staff		

10.	E-safety concerns log		
11.	Reports from any training		
12.	Training log checked for Governors and Staff – Safeguarding Training, Safer Recruitment Training etc.		
13.	Up-coming events, including any arising from planned visits and visitors.		
14	Risk assessments for events		
16.	Update on actions from Annual Safeguarding Report (see tracking below)		
	Safeguarding Governor and DSL to Review:	Actioned required by school	Action required by GB
15.	Check Single Central Record check -Including governors and volunteers - Are all employees and volunteers on the register – compared to list used for budget purposes - Is the record up to date? Are all fields complete?		
16.	Observing -Mobile Phone use		
17.	Random checks on laptops and iPads made to ensure they are secure (password protected) and concerning material/history etc. on there.		
18.	Review Learning Walk outcomes (HT, Teacher and Governor Walks) any safeguarding issues?		
19.	Collect pupil voice about how safe they feel in school including the results of bullying surveys etc.		

