



## **Blewbury Endowed C of E Primary School**

Westbrook Street, Blewbury, Didcot, Oxon. OX11 9QB

Telephone: (01235) 850411

Consultant Headteacher: Lisa Horton

Executive Headteacher: Lisa Austin

Chair of Governors: Ann Parham

Email: [head.3248@blewbury.oxon.sch.uk](mailto:head.3248@blewbury.oxon.sch.uk)

Shine your light and share it with the world!

### **Nominated Governor for H&S Including Premises of Reference 2020**

#### **Lead Governor Matt Cole**

Ensure the following actions are undertaken and where applicable outcomes presented to the Governing Board.

1. Ensure Blewbury Endowed C.E Primary School provides a safe, healthy and sustainable environment for pupils, staff and visitors.
2. Ensure compliance with relevant statutory policies.
3. Provide support and guidance for the governing board and the Headteacher on all matters relating to the maintenance and development of the premises and grounds, including Health and Safety.
4. Ensure that the LA's Health and Safety Policy is complemented by the School's Health and Safety Policy, that these procedures are kept up-to-date and that positive arrangements are in place to ensure that all staff and pupils are aware of and comply with its contents.
5. Ensure rigorous and comprehensive systems for active monitoring (auditing health and safety management systems, inspections, risk assessments) and reactive monitoring (accident/incident investigation) and rectifying identified faults within the School.
6. Ensure there is adequate provision both in staffing, facilities and resources to allow the school to meet both its legal and moral obligations with respect to all relevant legislation.
7. Ensure that site visits are conducted regularly, and that a thorough annual inspection of the premises and grounds takes place and a report is received identifying any issues; reporting and recommending priorities for maintenance and development.
8. Oversee premises-related funding bids.
9. Oversee arrangements, including Health and Safety, for the use of school premises by outside users or for extended services, subject to governing body and local authority policy.
10. Ensure the establishment and regular review of an Accessibility Pan that meets the requirements of all relevant legislation.

11. Establish and keep under review a Building Development Plan.
12. Monitor the impact on teaching and learning of the condition of the school site and buildings.
13. Ensure the security of school premises.
14. Monitor energy and utilities bills to support sustainability.
15. Monitor the procedures in place to be followed for carrying out emergency work and to make recommendations about delegation to the Head Teacher for taking appropriate action on behalf of the governing body in the event of an emergency.
16. To assist the Headteacher in monitoring the work of any contractors used, in the preparation and implementation of contracts and to monitor and review arrangements for cleaning, grounds maintenance in line with the financial procedures agreed by the governing board.

**Agreed by the Interim Executive Board on 20.10.20**